

FIRE CAPTAIN

(Promotional Class)

DISTINGUISHING FEATURES OF THE CLASS

This class encompasses responsible supervisory positions in the fire suppression line. Fire captains are responsible for the operation and maintenance of a fire station during a designated shift and for the supervision of all personnel, apparatus, and equipment assigned to that station during that designated shift. The employee of this class responds to all emergency calls in an assigned area during the designated shift and directs fire fighting, rescue, and all other emergency ground operations until relieved by a superior officer. Work is physically demanding and often hazardous in nature. Other assignments to the class include the completion of any required records and reports and informal training of subordinate employees assigned to the station. The fire captain reports to and has work reviewed by a District Fire Chief. This class ranks directly below that of District Fire Chief.

EXAMPLES OF WORK

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Supervises and coordinates the activities of a group of firefighters and fire equipment operators in the performance of their duties both at the scene of an emergency and at the fire station.

Directs fire and emergency scene operations including answering fire and emergency calls and recording all necessary information, performing all checks of equipment and gathering all information needed prior to leaving the fire station, directing fire apparatus to the emergency scene, sizing-up the situation upon arrival, and commanding emergency scene operations until relieved by a superior officer.

Directs and performs emergency scene activities including rescue, protection of exposures, fire extinguishment, and pump operations. Maintains communications from the emergency scene.

Looks for any evidence of arson at the fire scene and protects, preserves, and reports such evidence.

Fills out fire incident and casualty reports and any other assigned forms or reports.

Provides for the upkeep and repair of assigned station and

equipment. Inspects fire apparatus for proper placement and maintenance of tools and equipment, including self-contained breathing apparatus and portable extinguishers. Inspects facilities and equipment to insure compliance with departmental maintenance standards. Makes sure that fire apparatus is returned to service after fire or emergency use.

Performs any related duties assigned.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States.

Before promotion, must pass a medical examination designed to show good health and the physical abilities necessary to perform the duties of the position.

Must possess a valid driver's license.

Must be a regular and permanent employee in good standing in the class of Fire Equipment Operator.

All persons hired in the position of Firefighter on or after 08/16/95 and who remained in the position of Firefighter on or after 12/01/09, must maintain a National EMT Certification during all times serving in the position of Fire Captain.

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Rev	02-24-60
	09-17-74
	07-10-75
	06-18-79
	05-22-90
	11-18-04
	10-18-07
	02-25-10